

2016 ANNUAL

Safety and Security

REPORT



Preparation of Disclosure of Crime Statistics

Midlands Technical College (MTC) prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report can be located on our web site at <http://www.midlandstech.edu/sites/default/files/mtc/about/AnnualSecurityReport.pdf>. This report is prepared in cooperation with the local law enforcement agencies surrounding MTC campuses, the college's Division of Student Development Services and other areas of the college. Campus crime statistics include those reported to Campus Police, and local law enforcement agencies. Student Development Services staff informs their clients of the procedures to report crime to Campus Police on a voluntary or confidential basis. This includes college counselors who engage in personal counseling sessions with students under confidential circumstances. Counselors encourage students who have been involved in circumstances of harassment, sexual misconduct, threat of possible danger to report these situations to Campus Police and/or local authorities.

Each year, an e-mail notification is made to all enrolled students which provides the web site address to access this report. Faculty and staff receive similar email notification. Copies of the report may also be obtained at campus libraries, the Office of the Vice President for Student Development Services, the Office of the Associate Vice President for Student Development Services, and the Office of the VP for Corporate and Continuing Education at the Northeast Campus.

OVERVIEW OF CAMPUS POLICE

Campus Law Enforcement Authority

Campus Police are appointed and commissioned as State Constables by the Governor of South Carolina as provided by Title 23, Chapter 1, Article 60, *Code of Laws of South Carolina*, 1976, as amended. As such, they are empowered to enforce the laws of South Carolina. Campus Police have complete police authority to apprehend and arrest anyone involved in illegal acts on-campus and areas immediately adjacent to the campus. If minor offenses involving College rules and regulations are committed by a College student, Campus Police may also refer the individual to the Associate Vice President of Student Development Services for follow-up and determination of disciplinary proceedings and actions. The Associate VP of Student Development Services has been designated by the Vice President for Student Development Services to oversee student discipline, grievances and student judicial processes, in accordance with the college's Student Code and Grievance Procedure.

The college also employs contract security to assist Campus Police in patrolling the campuses. These contract employees also help with routine security matters such as unlocking or locking doors and enforcing the college's parking policy.

Major offenses such as rape, murder, aggravated assault, robbery, and auto theft may be reported to the local police in order to begin joint investigative efforts with investigators from Campus Police and the local police to solve these serious felony crimes. The prosecution of all criminal offenses, both felony and misdemeanor, are conducted at local courts.

Campus Police personnel work closely with local, state, and federal police agencies and have direct radio communication with local law enforcement agencies on the police radio network. Campus Police and local authorities communicate regularly on the scene of incidents that occur in and around the campus area. Campus Police work closely with the investigative staff of local agencies when incidents arise that require joint investigative efforts, resources, crime related reports and exchanges of information, as deemed necessary. There is no written memorandum of understanding between Campus Police and local authorities or other policing agencies for investigating criminal incidents.

However, by mutual agreement with state and federal agencies, Campus Police maintains an NLETS terminal (National Law Enforcement Telecommunications Network). Through this system police personnel can access the National Crime Information Computer system as well as the South Carolina Information Enforcement System. These computer databases are used for accessing criminal history data, nationwide police records, driver/vehicle identification information, as well as other local, state and federal law enforcement information.

Through coordination with local law enforcement agencies, reports from any criminal activity engaged in by students off-campus may be provided to the Associate Vice President for Student Development Services for any action or follow-up that may be required.

CRIME REPORTING PROCEDURES

How to Report a Crime

To report a crime or emergency, day or night, seven days a week, Contact Campus Police at 738-7199 or by using the Emergency callboxes located conspicuously across the campus. By pressing the button on this callbox, you are immediately placed in contact with the Campus Police and the blue light begins to flash. Use the emergency call box to report any type of emergency whether fire, medical, or crime-in-progress or if you simply need police assistance. Please remember, it is for **Emergency Use Only**.

Any suspicious activity or person seen in the parking lots or loitering around vehicles or inside buildings should be reported to the police department.

Encouragement of Accurate and Prompt Crime Reporting

Midlands Technical College community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents to the Campus Police in a timely manner. To report a crime or an emergency on campus, call Campus Police at 7199 or, from outside the College phone system, 803-738-7199. Emergency call boxes are located conspicuously around the campus which when initiated will direct dial to Campus Police dispatch. Dispatch is available 24 hours a day, 7 days a week to answer your call. In response to a call, Campus Police will take the required action, dispatching an officer, and will file an incident report.

Incident reports involving students who may have violated local laws, college policies or the student handbook guidelines, are forwarded by Campus Police to the Associate Vice President for Student Development Services for review and potential action. College Police will investigate a report when it is deemed appropriate. Additional information obtained via the investigation will also be forwarded to the Associate Vice President for Student Development Services.

If assistance is required from local police, Campus Police will contact the appropriate unit. If a sexual assault or rape should occur, staff on the scene, including Campus Police, will offer the victim a wide variety of services. Crimes should be reported to Campus Police to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate.

Regardless of which police agency is contacted, all members of the community are highly encouraged to promptly report all crime to the appropriate police agency and always remember to accurately report the crime by answering the questions: **Who; What; When; Where; and How.** When you call the police, be prepared to provide the following information:

- Your name and telephone number;
- The type of incident or suspicious activity;
- The location of the incident of which you are reporting;
- A detailed description of the suspect(s) and his/her location or direction of travel;
- A detailed description of any vehicle involved in the incident; and
- Any need for medical assistance.

Counselors and Confidential Crime Reporting

All reports will be investigated. Violations of the law and/or the Midlands Technical College Student Code will be referred to law enforcement agencies and when appropriate, to Associate Vice President for Student Development Services for review and follow-up action, as appropriate. When a potentially dangerous threat to the College community arises, timely reports or warnings will be issued through e-mail announcements, text alerts or other appropriate means.

There is no separate maintenance of confidential disclosure of campus crime statistics. Students who report possible criminal activity or student code misconduct, either as perpetrator or victim during a confidential counseling session with a Midlands Technical College counselor, are encouraged to report this activity to Midlands Technical College Campus Police and/or to local authorities. This information is included in the statistics of MTC Campus police or local law enforcement authorities. Students are informed as a part of confidential counseling procedures that information is subject to disclosure in cases where this information will protect individuals from imminent danger, in cases where abuse or neglect is expected, or upon service of a court order.

Limited Voluntary Confidential Reporting

If you are the victim of a crime and do not want to pursue action within the College system or the criminal justice system, you may still want to consider making a confidential report. With your

permission, the Campus Police officer can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the College can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution.

TIMELY WARNINGS

In the event that a situation arises, either on or off campus, that, in the judgment of the Chief of Campus Police, constitutes an ongoing or continuing threat to the campus community, a campus wide “timely warning” will be issued by the Office of Public Affairs. The warning will be issued through the College text alert system (individuals can sign up for this service on the College web site at <http://www4.midlandstech.edu/mtcalerts/userlogin.html> to students, faculty, and staff. Other methods of communication may include email, emergency sirens and teacher station pop-up messages. Anyone with information warranting a timely warning should report the circumstances to the Campus Police, by phoning 738-7199 or by using one of the call-boxes located conspicuously across the campus. “Timely warning” is distinct from emergency notification in that it is for CLERY crimes or other crimes that have been reported and pose a continuing threat to the campus community. CLERY crimes include: criminal homicide, murder and non-negligent manslaughter, negligent manslaughter, forcible sex offenses, non-forcible sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, and arson.

EMERGENCY RESPONSE, NOTIFICATION, AND EVACUATION

Emergency Response and Evacuation Procedures

Emergency Response

The College’s Emergency Response Plans and Information Manual includes information about Emergency Response Teams, Incident Command Post, Triggering Events and response guidelines including shelter-in-place and evacuation guidelines. The College conducts emergency response exercises each year and tests the emergency notification systems on campus. These exercises are designed to assess and evaluate the emergency plans and capabilities of the institution. Campus Police officers have received training in incident command and responding to critical incidents on campus. When a serious incident occurs that causes an immediate threat to the campus, the first responders to the scene are usually the Campus Police, and local authorities and they typically respond and work together to manage the incident. Depending on the nature of the incident, other College departments and other local or federal agencies could also be involved in responding to the incident.

General information about the emergency response and evacuation procedures for College is publicized each year as part of the institution’s Clery Act compliance efforts and that information is

available on the College web site at:

<http://www.midlandstech.edu/sites/default/files/mtc/about/EmergencyResponsePlan.pdf>

Campus Police has the responsibility of responding to, and summoning the necessary resources, to mitigate, investigate, and document any situation that may cause a significant emergency or dangerous situation. In addition, Campus Police has a responsibility to respond to such incidents to determine if the situation does in fact, pose a threat to the community. If that is the case, Federal Law requires that the institution immediately notify the campus community or the appropriate segments of the community that may be affected by the situation.

Notification to the College Community about an Immediate Threat

The Campus Police are to be contacted in event of an emergency at 738-7199. If Campus Police confirms that there is an emergency or dangerous situation that poses an immediate threat to the health or safety of some or all members of the College Community, Chief of Campus Police, the Director of Operations and the Director of Public Affairs will collaborate to determine the content of the message and will use some or all of the systems described below to communicate the threat. This communication may be to the entire College Community when the threat is to a very large segment of the campus community or to the appropriate segment of the community, if the threat is limited to a particular building or segment of the population. Continuing assessment of the situation may then require additional segments of the campus community to be notified. The Chief of Campus Police, the Director of Operations and the Director of Public Affairs will, without delay and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the judgment of the first responders (including, but not limited to: Campus Police and local authorities), compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. In the event of a serious incident that poses an immediate threat to members of the College community, the College has various systems in place for communicating information quickly. Some or all of these methods of communication may be activated in the event of an immediate threat to the College community. These methods of communication include emergency text messages (individuals can sign up for this service on the College web site at <http://www4.midlandstech.edu/mtcalerts/userlogin.html> pop-ups on teacher workstations in classrooms and emergency sirens. The College will post updates during a serious incident by one or more of these communication channels.

Members of the larger community who are interested in receiving information about emergencies on campus should sign up for the emergency text message service. If a dangerous situation exists on campus that has the potential to affect the surrounding community, the Campus Police Chief will call the appropriate local authority dependent on the nature and type of emergency, to make the determination to initiate its community notification process.

Testing Emergency Response and Evacuation Procedures

The emergency response and evacuation procedures are assessed annually by Campus Police in collaboration with the Incident Management team on a campus-wide scale. This assessment is done by means of a scheduled drill. The drill is planned but the scenario is often unannounced. The drill tests the Emergency Response Procedures for a particular incident. The drill also tests the

coordination of efforts of the Incident Management Team. After the drill the participants review the responses that occurred during the drill and evaluate the Emergency Response Procedures and capabilities of the Incident Management Team. In conjunction with the annual drill the College emails a web link to the Emergency Response procedures to faculty, staff and students. The college also annually tests the operation of notification equipment including the text messaging system, emergency sirens and fire alarm systems.

CAMPUS FACILITIES

Security and Access

During business hours, the College will be open to students, parents, employees, contractors, guests, and invitees. During non-business hours access to all College facilities is by key, if issued, or by admittance via the Campus Police. Closed circuit cameras are placed throughout the campus grounds and parking lots and in the hallways of campus facilities. Information regarding campus surveillance is posted on campus and shared with college students and employees as part of new student and new employee orientations.

These cameras are monitored 24/7 through campus police dispatch. Many facilities are also protected through 24/7 routine patrols. Other facilities have additional protection through motion detection systems which report to dispatch.

Maintenance of Campus Facilities

Facilities and landscaping are maintained in a manner that minimizes hazardous or unsafe conditions. The campus community may assist maintenance through access to a maintenance work order system which includes repairs of security related issues such as locks, doors, lights, and windows. In addition groundskeepers maintain campus shrubbery in a manner that minimizes opportunities to hide. Administrators and Campus Police meet to walk the campus together at night at various times during the year to observe campus conditions. There is a bi-monthly security meeting often including representation from Campus Police, Maintenance, Human Resources, IRM, Student Development Services, Grounds and Public Affairs to discuss various security issues. Additionally, members of the College's Emergency Management Team meet regularly to review and discuss campus risk management issues, campus safety, and crime prevention measures and take actions as appropriate to improve the safety and security of the campus environment including the communication of campus safety information to the college community.

CRIME PREVENTION

Security Awareness Programs for Students and Employees

During fall, spring and summer semesters, students are informed of services offered by the Campus Police. Presentations outline ways to maintain personal safety. Students are told about crime on-

campus and adjacent to campus. Crime Prevention Programs and Sexual Assault Prevention Programs are offered on a continual basis.

In accordance with the Violence Against Women Act (VAWA) 2013 Re-authorization and the Campus Sexual Violence Elimination (SaVE) Act of 2013, Section 304, primary prevention and awareness programs are provided to new students and employees and the larger campus community. These training programs include statements that the college prohibits sexual harassment, sexual assault, rape, acquaintance rape, stalking, dating violence and domestic violence. Definitions of these offenses, according to South Carolina statutes, are provided, along with the definition of consent and safe and positive options for bystander intervention. Training is also provided on how to recognize signs of abusive behavior and how to prevent potential attacks. Periodically during the academic year Campus Police, in cooperation with other college organizations and departments present crime prevention awareness sessions on sexual harassment, sexual assault, rape, acquaintance rape, stalking, domestic violence, dating violence, Rohypnol abuse, theft, and vandalism, as well as educational sessions on personal safety to students.

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.

In addition to seminars, information is disseminated periodically to students and employees through crime prevention bulletins, displays, articles or information on the college website or student portal.

When time is of the essence, information is released to the college community through security alerts posted on various college communication mediums which may include email, text alerts, teacher station pop-up messages and emergency sirens.

Crime Prevention Programs for Students and Employees

Crime Prevention Programs on personal safety, sexual harassment and sexual assault, theft prevention and other security topics are provided throughout the year. Campus Police periodically facilitate programs for student, parent, faculty, and new employee orientations, student organizations and community organizations providing a variety of educational strategies and tips on how to protect themselves from sexual assault, theft and other crimes.

Crime prevention and personal safety tips are also posted on the college's intranet site for college employees and in the college's online student portal for students. Brochures on how to prevent and respond to sexual harassment and assault are distributed to the college community and are available through college offices such as the Student Life Department and Human Resource Management.

Midlands Technical College has a program for college employees to prevent cyber-crime. Each part-time and full-time college employ is required to participate in a training certification program on cyber-crime prevention.

Midlands Technical College has mandatory training for college employees regarding discrimination, harassment, retaliation, sexual harassment, sexual misconduct, the Campus Sexual Violence Elimination Act (or the Campus SaVE Act), the Clery Act, Title IX, and the Violence against Women Reauthorization Act of 2013 (or VAWA). Similar resources are provided to students.

Criminal Activity Off Campus

The college does not have any officially recognized student organizations with off-campus locations. However, college student organizations sometimes attend off-campus events in locations in the near-by community, other areas in the state, and out-of-state. Student organizations follow designated procedures for travel and are supervised by a college advisor who is a faculty or staff member of the college. Students must abide by the same protocol and the same Student Code policy at off-campus events that they do when attending on-campus activities. Infractions of the Midlands Technical College Student Code are reported to MTC Campus Police for inclusion in crime statistics, as appropriate, and to the Associate Vice President for Student Development Services for follow-up and disciplinary actions, as needed. If a violation of law occurs at an off-campus event, the advisor will immediately inform MTC Campus Police and the Associate VP for Student Development Services and involve local law enforcement officials at the site where the infraction occurred.

ALCOHOL AND DRUGS

Alcoholic Beverages

Midlands Technical College is concerned about the abuse of alcohol and the use of illegal drugs on all campuses. The College is in compliance with the Drug Free Schools Act of 1989 and has established policies and programs in support of this legislation as noted below. In addition, the Student Code of Midlands Technical College and college personnel policies support college policy. This information is outlined in the Midlands Technical College Student Handbook, which is located online at

http://www.midlandstech.edu/sites/default/files/mtc/student_resources/SDS%20Student_Handbook.pdf and in Midlands Technical College employee materials and college procedures. An alcohol and drug education and counseling program for students is offered through the department of Counseling and Career Services and for MTC employees through the Employee Assistance Program.

The possession, sale, dispensing and/or the use of alcoholic beverages shall not be permitted on the college premises, except by persons of legal age at college-sponsored events for adult community or business groups with prior presidential approval. The possession, sale, use and/or dispensing of alcoholic beverages shall be in compliance with the laws of South Carolina and will be strictly enforced, including the underage drinking laws.

College is defined to include the location of any off-campus facilities under college control for purposes of student educational uses. Such definition shall not apply to non-educational activities such as social events, planning meetings, conferences, training sessions or other such functions held off campus, subject to the limitations hereinafter specified.

In the event alcoholic beverages are made available at off-campus locations where student and/or faculty-staff non-educational functions are held, such alcoholic beverages shall normally be dispensed by retail establishments (vendors) licensed by the State. Vendor shall assume all responsibility for compliance with age requirements and other criteria established by statute, case law, common law or other legal standards. In special cases, the President may approve other than licensed vendors when there is no such licensed vendor associated with the location at which the event is held. In these cases, the dispensing of alcoholic beverages shall be in compliance with the laws of South Carolina.

Illegal Drug Possession

All Midlands Technical College Campuses have been designated “Drug free”. The possession, sale, manufacture, distribution and/or the use of drugs--except those which can be acquired legally over the counter and those prescribed for a specific individual's use by a licensed physician or dentist--shall not be allowed on the premises of the college and federal and state laws pertaining to these drugs shall be strictly enforced. Additionally, any misuse of the excepted drugs (prescribed or over the counter) shall not be permitted. Violators are subject to College disciplinary action, criminal prosecution, fine and imprisonment.

The following information is provided on the college’s website, under consumer information, and students and employees are informed of this information during their orientation to the College:

- The College’s Alcohol and Drug policy
- The Alcohol and Drug Policy of the South Carolina Technical College System (which includes harmful effects of drugs by type)
- South Carolina Drug Laws
- Alcohol Effects and Health Risks
- Federal Illegal Possession Penalties-Controlled Substances
- Alcohol and Drug Support Resources for Counseling and Intervention

Midlands Technical College supports strict enforcement of laws concerning the possession, consumption, or distribution of controlled substances, as set forth in the South Carolina Code of Laws, Title 44, Chapter 53. As citizens of the State, students and college employees are responsible for knowing about and complying with public law. College orientation information for students and employees, handbook materials, the website information above, the MTC Student Code, and MTC Personnel policies support State Law.

Students are responsible for abiding by the Midlands Technical College Student Code whether on or off-campus. Failure to do so can result in criminal, civil and college disciplinary proceedings and sanctions. Student organizations that violate the law and/or the MTC Student Code are also subject to college disciplinary actions and sanctions, up to and including dissolution of the organization. Violations of college alcohol and drug abuse policy and the MTC Student Code will be reported to MTC Campus Police and to the Associate VP for Student Development Services, for investigation and disciplinary actions.

Substance Abuse Education

The College has developed a program to prevent the illicit use of drugs and the abuse of alcohol by students and employees. The program provides services related to drug use and abuse including dissemination of informational materials, educational programs, counseling services, referrals and college disciplinary actions.

The Office of the Associate VP for Student Development Services provides overall coordination of the Drug-Free School Program. However, many services are the responsibility of other areas of the institution. These include:

Alcohol and Drug Education: Employee Assistance Program, Student Assistance Program, Student and Employee Orientation Activities, Student Life (workshops and seminars, such as alcohol-free cocktails and drunk-driving awareness workshops in collaboration with the SC Department of Transportation).

Counseling Services: Counselors, Student Ombudsman, Employee Assistance Program, Student Assistance Program

Referral Services: Student Development Counselors Employee Assistance Program, Student Assistance Program, Lexington-Richland Alcohol and Drug Abuse Counseling (LRADAC) referral.

College Disciplinary Actions: Employee Disciplinary Action through MTC HRM; Student Disciplinary Action through the Associate VP for Student Development Services and student judiciary processes.

Below are Local, State, and Federal legal sanctions.

Laws Governing Alcohol: The State of South Carolina sets 21 as the minimum age to purchase or possess any alcoholic beverage. Specific ordinances regarding violations of alcohol laws, including driving while intoxicated, are available on the college's website, under Consumer Information and from the Office of the Associate VP for Student Development Services, the VP for Student Development Services, the MTC Student Ombudsman, and the Office of Student Life.

Laws Governing Other Illegal Drugs: Possession and distribution of drugs such as marijuana, cocaine, heroin, crack cocaine, may vary according to the circumstances under which the arrest was made and the related circumstances, such as the amount of drugs. Fines can range up to \$200,000, confinement can be up to 30 years, and the driver's license can be suspended from 6 months to 1 year.

A violation of any law regarding alcohol and illegal drugs is also a violation of the College's Student Code of Conduct and will be treated as a separate disciplinary matter by the College.

SEX OFFENSES

Preventing and Responding to Sex Offenses

Midlands Technical College, in compliance with the Violence Against Women Act (VAWA) Re-Authorization of 2013, and the Campus Sexual Violence Elimination (SaVE) Act of 2013, Section 304, educates the student and college community about sexual harassment, sexual assault, rape, acquaintance rape, stalking, dating violence and domestic violence through mandatory freshman orientations, mandatory employee training and through e-brochures and campus workshops sponsored by the Office of Student Life, Counseling and Career Services the office of Legal Affairs and student organizations. Campus Police also offers sexual assault education and information programs to students and employees upon request. Literature on sexual harassment and assault including prevention, support information and actions to take if an incident occurs, is outlined in the Midlands Technical College student handbook on the college website, and is also contained in an e-brochure which is sent to all students' college e-mail accounts.

If you are a victim of a sexual assault at this institution, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. Midlands Technical College Campus Police strongly advocates that a victim of sexual assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation. An assault should be reported directly to a College Police Officer and/or the Vice President or Associate Vice President of Student Development Services, the college's Title IX Coordinator/Chief Compliance Officer, the Student Ombudsman and/or a counselor in the Counseling and Career Services Department. Filing a police report with a College Police officer will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. Filing a police report will:

- ensure that a victim of sexual assault receives the necessary medical treatment and tests, at no expense to the victim;
- provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam);
- assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

When a sexual assault victim contacts Campus Police, the Sex Crimes Unit of local law enforcement will be notified, as will the Title IX Coordinator/Chief Compliance Officer, and the Associate Vice President for Student Development Services. The victim of a sexual assault may choose for the investigation to be pursued through the criminal justice system and the College's Code of Conduct and student judiciary proceedings or only the latter. College representatives from Campus Police and the Title IX Coordinator/Chief Compliance Officer or designee (the Associate VP for Student Development Services) will provide the victim of the option to, or not to, notify and seek assistance from law enforcement and campus authorities. They will guide the victim through the available options and support the victim in his or her decision. Various counseling options are available from the College's Counseling staff or outside the College from the Sexual Trauma Services of the local law enforcement authorities. The victim also will be advised on the process for obtaining judicial no-

contact, restraining and protective orders through local authorities. College procedures also include college-level student judiciary no contact information.

Within five (5) instructional weekdays after the charge has been filed, the Title IX Coordinator, or designee (the Associate Vice President for Student Development Services) shall complete a preliminary investigation of the charge and schedule a meeting with the alleged violator (Respondent) and, if needed, the Complainant. During the pendency of the investigation, the college will take reasonable measures to ensure the requirements of any judicial no-contact, restraining, or protective orders are followed while the Complainant is engaged in school activities. After discussing the alleged infraction with the Respondent and reviewing available information, the Title IX Coordinator, or designee will decide whether the information presented during the meeting indicates that a violation occurred. When the Respondent cannot be reached to schedule an appointment or when the Complainant fails to attend the meeting, the Title IX Coordinator, or designee (the Associate Vice President for Student Development Services), will base the decision upon the available information. The remaining timeline will depend on the findings of the preliminary investigation and the ability to reach an information resolution or the need to move forward with a formal hearing. Steps and timelines for the formal hearing are outlined in Procedure 5.1.3.

College disciplinary proceedings, as well as special guidelines for cases involving sexual misconduct, including dating violence, domestic violence, sexual assault and stalking, are detailed in the *Student Handbook*, under the Midlands Technical College Procedure 5.1.3, *Student Code Procedures for Addressing Acts of Sexual Violence and Sexual Harassment*. This procedure outlines detailed steps for filing and adjudicating sexual violence and sexual harassment allegations. The *Handbook* and Procedure 5.1.3 provide, in part, that the accused and the victim will each be allowed to choose one person who has had no formal legal training to accompany them throughout the hearing. The hearing will be conducted by staff who are trained in sexual harassment and sexual assault investigations and adjudication in a manner that protects the safety of victims and promotes accountability, and the outcome of the hearing will be determined based on the preponderance of evidence, or more likely than not that the incident occurred. Both the victim and accused will be informed in writing of the outcome of the hearing simultaneously. A student found guilty of violating the College sexual misconduct policy could be criminally prosecuted in the state courts and may be suspended or expelled from the College for the first offense. MTC Procedure 5.1.3 identifies sanctions and protective measures that the institution may impose following a final determination of rape, acquaintance rape, domestic violence, dating violence, sexual assault or stalking. Sanctions may include a reprimand, special conditions, restitution, disciplinary probation, loss of privileges, suspension and permanent expulsion from the college, or a combination of these sanctions. Protective measures can involve changes in academic, living and transportation arrangements and requirements that the accused have no contact with the victim. Alleged student victims have the option to change their academic and/or college academic situations, after an alleged sexual assault, if such changes are reasonably available. Examples would be to switch classes from night to day or to change campuses. Midlands Technical College is a non-residential college; therefore, changes in on-campus living arrangements are not needed. If the student requires assistance in locating alternative housing off-campus and/or alternative transportation arrangements, support will be provided to help the student locate new living arrangements and set up alternative transportation.

MTC Procedure 5.1.3 ensures that the confidentiality of alleged victims will be protected. Record-keeping of hearings and administrative files exclude personally identifiable information on alleged victims. Alleged victim names will be redacted in hearing documents and only generic non-identifiable information will be shared outside of the immediate members of the hearing committee. Hearing committees will be instructed in matters of confidentiality, and all hearing materials will be collected from hearing committee members at the conclusion of the hearing.

MTC Procedure 5.1.3 also provides the individuals involved the right to participate in a mediation process, if desired.

Disclosures to Alleged Victims of Crimes of Violence or Non-forcible Sex Offenses

Midlands Technical College will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the results of any disciplinary hearing conducted by the college against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of the crime or offense, the College will provide the results of the disciplinary hearing to the alleged victim's next of kin, if so requested.

Sex Offender Registration

In accordance to the "Campus Sex Crimes Prevention Act" of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974, the Campus Police is providing a link to the South Carolina Sex Offender Registry. This act requires institutions of higher education to issue a statement advising the campus community where law enforcement information provided by a State concerning registered sex offenders may be obtained.

In South Carolina, convicted sex offenders must register with the Sex Offender and Crimes Against Minors Registry maintained by the South Carolina State Law Enforcement Division (SLED).

The South Carolina Sex Offender Registry Sex Offender Registry (SOR) for VIOLENT SEX OFFENDERS is available via Internet pursuant to SC Law 23-3-400. Registry information provided under this section shall be used for the purposes of the administration of criminal justice, screening of current or prospective employees, volunteers or otherwise for the protection of the public in general and children in particular. **Unlawful use of the information for purposes of intimidating or harassing another is prohibited and willful violation shall be punishable as a Class 1 misdemeanor.**

The South Carolina Law Enforcement Division (SLED) is responsible for maintaining this registry which may be accessed through their web site (<http://www.sled.state.sc.us>). Currently, the state-provided sex offender data may not be sorted by institutions of higher education. However, sex offender data may be sorted by home and work addresses as well as by other parameters. The college campus addresses are:

Airport campus – 1260 Lexington Drive, West Columbia, SC 29170

Batesburg-Leesville Campus – 423 College Street, Batesburg-Leesville, SC 29070

Beltline campus – 316 South Beltline Boulevard, Columbia, SC 29205

Fairfield campus – 1674 Highway 321 North Business, Winnsboro, SC 29180

Fort Jackson campus – Army Continuing Education Center, Imboden Street, Fort Jackson, SC 29207

Harbison campus – 7300 College Street, Irmo, SC 29063

Northeast campus – 151 Powell Drive, Columbia, SC 29203

Crime Statistics

The information below provides context for the crime statistics reported as part of compliance with the Clery Act. The procedures for preparing the annual disclosure of crime statistics include reporting statistics to the College community obtained from the following sources:

Campus Police

The City of Columbia Police Department

The Richland County Sheriff's Department

The Lexington County Sheriff's Department

The Fairfield County Sheriff's Department

The Town of Irmo

The Town of Winnsboro

The Town of Batesburg-Leesville

Fort Jackson

The collection of crime statistics for the College is the responsibility of Campus Police. This office reviews all incident reports for accuracy and compliance with reporting guidelines established by the South Carolina Law Enforcement Division (SLED) and the FBI. Incidents of crime are entered into a computerized database and forwarded to SLED on a monthly basis. This uniform crime reporting allows the public to compare incidents of reported crime between law enforcement agencies.

Daily Crime Log

The Campus Police provides a daily log of all criminal reports for public inspection. The information provided is from all initial incident reports of criminal activity reported to Campus Police. This log is available for review from Campus Police and includes:

- The nature, date, time and general location of each crime, the date the crime was reported, and the disposition of the complaint, if known.

Crime Data

AIRPORT CAMPUS

<u>CRIMINAL OFFENSES</u>	<u>On Campus</u>			<u>Non - Campus*</u>			<u>Public**</u>		
	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Murder/Non-negligent manslaughter	0	0	0	-	-	-	-	0	0
Negligent Manslaughter	0	0	0	-	-	-	-	0	0
Sex Offenses, Forcible	0	0	0	-	-	-	-	0	0
Sex Offenses, Non-Forcible	0	0	0	-	-	-	-	0	0
Robbery	0	0	0	-	-	-	-	0	0
Aggravated Assault	0	0	0	-	-	-	-	0	0
Burglary	0	0	0	-	-	-	-	0	0
Motor Vehicle Theft	1	0	1	-	-	-	-	0	0
Arson	0	0	0	-	-	-	-	0	0
<u>ARRESTS & DISCIPLINARY REFERRALS</u>	<u>On Campus</u>			<u>Non - Campus*</u>			<u>Public**</u>		
	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Liquor Law Violations									
Arrests	0	0	0	-	-	-	-	0	0
Disciplinary Referrals	0	0	0	-	-	-	-	0	0
Drug Abuse									
Arrests	0	1	1	-	-	-	-	0	0
Disciplinary Referrals	0	0	0	-	-	-	-	0	0
Weapons Possession									
Arrests	0	1	0	-	-	-	-	0	0
Disciplinary Referrals	0	0	0	-	-	-	-	0	0
<u>VIOLENCE AGAINST WOMEN ACT OFFENSES</u>	<u>On Campus</u>			<u>Non - Campus*</u>			<u>Public**</u>		
	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Domestic Violence	0	0	0	-	-	-	-	0	-
Dating Violence	0	0	0	-	-	-	-	0	-
Stalking	0	0	0	-	-	-	-	0	-

*Airport Campus has no Non-Campus Property.

**Property immediately adjacent and accessible to campus. Dash indicates local police did not provide information.

There were no reported Hate Crimes for the years 2013, 2014, 2015

There were no Unfounded Crimes for the years 2013, 2014, 2015

BELTLINE CAMPUS

<u>CRIMINAL OFFENSES</u>	<u>On Campus</u>			<u>Non - Campus*</u>			<u>Public**</u>		
	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Murder/Non-negligent manslaughter	0	0	0	-	-	-	0	0	0
Negligent Manslaughter	0	0	0	-	-	-	0	0	0
Sex Offenses, Forcible	1	0	0	-	-	-	0	0	0
Sex Offenses, Non-Forcible	0	0	0	-	-	-	0	0	0
Robbery	0	0	0	-	-	-	0	0	0
Aggravated Assault	1	0	0	-	-	-	0	0	0
Burglary	0	0	0	-	-	-	0	0	0
Motor Vehicle Theft	0	0	0	-	-	-	0	0	0
Arson	0	0	0	-	-	-	0	0	0
<u>ARRESTS & DISCIPLINARY REFERRALS</u>	<u>On Campus</u>			<u>Non - Campus*</u>			<u>Public**</u>		
	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Liquor Law Violations									
Arrests	0	0	0	-	-	-	0	0	1
Disciplinary Referrals	1	0	0	-	-	-	0	0	0
Drug Abuse									
Arrests	0	0	0	-	-	-	0	0	0
Disciplinary Referrals	0	0	0	-	-	-	0	0	0
Weapons Possession									
Arrests	0	0	1	-	-	-	0	0	0
Disciplinary Referrals	0	0	0	-	-	-	0	0	0
<u>VIOLENCE AGAINST WOMEN ACT OFFENSES</u>	<u>On Campus</u>			<u>Non - Campus*</u>			<u>Public**</u>		
	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Domestic Violence	0	0	0	-	-	-	0	0	-
Dating Violence	0	1	0	-	-	-	0	0	-
Stalking	1	0	1	-	-	-	0	0	-

*Beltline Campus has no Non-Campus Property.

**Property immediately adjacent and accessible to campus. Local police provided information.

There were no reported Hate Crimes for the years 2013, 2014, 2015

There were no Unfounded Crimes for the years 2013, 2014, 2015

HARBISON CAMPUS

<u>CRIMINAL REFERRALS</u>	<u>On Campus</u>			<u>Non - Campus*</u>			<u>Public**</u>		
	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Murder/Non-negligent manslaughter	0	0	0	-	-	-	0	0	0
Negligent Manslaughter	0	0	0	-	-	-	0	0	0
Sex Offenses, Forcible	0	0	0	-	-	-	0	0	0
Sex Offenses, Non-Forcible	0	0	0	-	-	-	0	0	0
Robbery	0	0	0	-	-	-	0	0	0
Aggravated Assault	0	0	0	-	-	-	0	0	0
Burglary	0	0	0	-	-	-	0	0	0
Motor Vehicle Theft	0	0	0	-	-	-	0	0	0
Arson	0	0	0	-	-	-	0	0	0
<u>ARRESTS & DISCIPLINARY REFERRALS</u>	<u>On Campus</u>			<u>Non - Campus*</u>			<u>Public**</u>		
	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Liquor Law Violations									
Arrests	0	0	1	-	-	-	0	0	0
Disciplinary Referrals	0	0	0	-	-	-	0	0	0
Drug Abuse									
Arrests	0	0	0	-	-	-	0	0	0
Disciplinary Referrals	0	0	0	-	-	-	0	0	0
Weapons Possession									
Arrests	0	0	0	-	-	-	0	0	0
Disciplinary Referrals	0	0	0	-	-	-	0	0	0
<u>VIOLENCE AGAINST WOMEN ACT OFFENSES</u>	<u>On Campus</u>			<u>Non - Campus*</u>			<u>Public**</u>		
	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Domestic Violence	0	0	0	-	-	-	0	0	-
Dating Violence	0	0	0	-	-	-	0	0	-
Stalking	0	0	0	-	-	-	0	0	-

*Harbison Campus has no Non-Campus Property.

**Property immediately adjacent and accessible to campus. Local police provided information.

There were no reported Hate Crimes for the years 2013, 2014, 2015

There were no Unfounded Crimes for the years 2013, 2014, 2015

NORTHEAST CAMPUS

<u>CRIMINAL OFFENSES</u>	<u>On Campus</u>			<u>Non - Campus*</u>			<u>Public**</u>		
	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Murder/Non-negligent manslaughter	0	0	0	-	-	-	0	0	0
Negligent Manslaughter	0	0	0	-	-	-	0	0	0
Sex Offenses, Forcible	0	0	0	-	-	-	0	0	0
Sex Offenses, Non-Forcible	0	0	0	-	-	-	0	0	0
Robbery	0	0	0	-	-	-	0	0	0
Aggravated Assault	0	0	0	-	-	-	0	0	0
Burglary	0	0	0	-	-	-	0	0	0
Motor Vehicle Theft	0	0	0	-	-	-	0	0	0
Arson	0	0	0	-	-	-	0	0	0
<u>ARRESTS & DISCIPLINARY REFERRALS</u>	<u>On Campus</u>			<u>Non - Campus*</u>			<u>Public**</u>		
	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Liquor Law Violations									
Arrests	0	0	0	-	-	-	0	0	0
Disciplinary Referrals	0	0	0	-	-	-	0	0	0
Drug Abuse									
Arrests	0	0	0	-	-	-	0	0	0
Disciplinary Referrals	0	0	1	-	-	-	0	0	0
Weapons Possession									
Arrests	0	0	0	-	-	-	0	0	0
Disciplinary Referrals	0	1	0	-	-	-	0	0	0
<u>VIOLENCE AGAINST WOMEN ACT OFFENSES</u>	<u>On Campus</u>			<u>Non - Campus*</u>			<u>Public**</u>		
	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Domestic Violence	0	0	0	-	-	-	0	0	-
Dating Violence	0	0	0	-	-	-	0	0	-
Stalking	0	0	0	-	-	-	0	0	-

*Northeast Campus has no Non-Campus Property.

**Property immediately adjacent and accessible to campus. Local police provided information.

There were no reported Hate Crimes for the years 2013, 2014, 2015

There were no Unfounded Crimes for the years 2013, 2014, 2015

BATESBURG-LEESVILLE CAMPUS

<u>CRIMINAL OFFENSES</u>	<u>On Campus</u>			<u>Non - Campus*</u>			<u>Public**</u>		
	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Murder/Non-negligent manslaughter	0	0	0	-	-	-	-	-	0
Negligent Manslaughter	0	0	0	-	-	-	-	-	0
Sex Offenses, Forcible	0	0	0	-	-	-	-	-	0
Sex Offenses, Non-Forcible	0	0	0	-	-	-	-	-	0
Robbery	0	0	0	-	-	-	-	-	0
Aggravated Assault	0	0	0	-	-	-	-	-	1
Burglary	0	0	0	-	-	-	-	-	0
Motor Vehicle Theft	0	0	0	-	-	-	-	-	0
Arson	0	0	0	-	-	-	-	-	0
<u>ARRESTS & DISCIPLINARY REFERRALS</u>	<u>On Campus</u>			<u>Non - Campus*</u>			<u>Public**</u>		
	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Liquor Law Violations									
Arrests	0	0	0	-	-	-	-	-	0
Disciplinary Referrals	0	0	0	-	-	-	-	-	0
Drug Abuse									
Arrests	0	0	0	-	-	-	-	-	0
Disciplinary Referrals	0	0	0	-	-	-	-	-	0
Weapons Possession									
Arrests	0	0	0	-	-	-	-	-	0
Disciplinary Referrals	0	0	0	-	-	-	-	-	0
<u>VIOLENCE AGAINST WOMEN ACT OFFENSES</u>	<u>On Campus</u>			<u>Non - Campus*</u>			<u>Public**</u>		
	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Domestic Violence	0	0	0	-	-	-	-	-	-
Dating Violence	0	0	0	-	-	-	-	-	-
Stalking	0	0	0	-	-	-	-	-	-

*Batesburg-Leesville Campus has no Non-Campus Property.

**Property immediately adjacent and accessible to campus. Dash indicates local police did not provide information.

There were no reported Hate Crimes for the years 2013, 2014, 2015

There were no Unfounded Crimes for the years 2013, 2014, 1 Unfounded Crime for 2015

FAIRFIELD CAMPUS

<u>CRIMINAL OFFENSES</u>	<u>On Campus</u>			<u>Non - Campus*</u>			<u>Public**</u>		
	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Murder/Non-negligent manslaughter	0	0	0	-	-	-	-	0	0
Negligent Manslaughter	0	0	0	-	-	-	-	0	0
Sex Offenses, Forcible	0	0	0	-	-	-	-	0	0
Sex Offenses, Non-Forcible	0	0	0	-	-	-	-	0	0
Robbery	0	0	0	-	-	-	-	0	0
Aggravated Assault	0	0	0	-	-	-	-	0	0
Burglary	0	0	0	-	-	-	-	0	0
Motor Vehicle Theft	0	0	0	-	-	-	-	0	0
Arson	0	0	0	-	-	-	-	0	0
<u>ARRESTS & DISCIPLINARY REFERRALS</u>	<u>On Campus</u>			<u>Non - Campus*</u>			<u>Public**</u>		
	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Liquor Law Violations									
Arrests	0	0	0	-	-	-	-	0	0
Disciplinary Referrals	0	0	0	-	-	-	-	0	0
Drug Abuse									
Arrests	0	0	0	-	-	-	-	0	0
Disciplinary Referrals	0	0	0	-	-	-	-	0	0
Weapons Possession									
Arrests	0	0	0	-	-	-	-	0	0
Disciplinary Referrals	0	0	0	-	-	-	-	0	0
<u>VIOLENCE AGAINST WOMEN ACT OFFENSES</u>	<u>On Campus</u>			<u>Non - Campus*</u>			<u>Public**</u>		
	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Domestic Violence	0	0	0	-	-	-	-	0	-
Dating Violence	0	0	0	-	-	-	-	0	-
Stalking	0	0	0	-	-	-	-	0	-

*Fairfield Campus has no Non-Campus Property.

**Property immediately adjacent and accessible to campus. Dash indicates local police did not provide information.

There were no reported Hate Crimes for the years 2013, 2014, 2015

There were no Unfounded Crimes for the years 2013, 2014, 2015

FORT JACKSON CAMPUS

<u>CRIMINAL OFFENSES</u>	<u>On Campus</u>			<u>Non - Campus*</u>			<u>Public**</u>		
	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Murder/Non-negligent manslaughter	0	0	0	-	-	-	-	-	-
Negligent Manslaughter	0	0	0	-	-	-	-	-	-
Sex Offenses, Forcible	0	0	0	-	-	-	-	-	-
Sex Offenses, Non-Forcible	0	0	0	-	-	-	-	-	-
Robbery	0	0	0	-	-	-	-	-	-
Aggravated Assault	0	0	0	-	-	-	-	-	-
Burglary	0	0	0	-	-	-	-	-	-
Motor Vehicle Theft	0	0	0	-	-	-	-	-	-
Arson	0	0	0	-	-	-	-	-	-
<u>ARRESTS & DISCIPLINARY REFERRALS</u>	<u>On Campus</u>			<u>Non - Campus*</u>			<u>Public**</u>		
	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Liquor Law Violations									
Arrests	0	0	0	-	-	-	-	-	-
Disciplinary Referrals	0	0	0	-	-	-	-	-	-
Drug Abuse									
Arrests	0	0	0	-	-	-	-	-	-
Disciplinary Referrals	0	0	0	-	-	-	-	-	-
Weapons Possession									
Arrests	0	0	0	-	-	-	-	-	-
Disciplinary Referrals	0	0	0	-	-	-	-	-	-
<u>VIOLENCE AGAINST WOMEN ACT OFFENSES</u>	<u>On Campus</u>			<u>Non - Campus*</u>			<u>Public**</u>		
	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Domestic Violence	0	0	0	-	-	-	-	-	-
Dating Violence	0	0	0	-	-	-	-	-	-
Stalking	0	0	0	-	-	-	-	-	-

*Fort Jackson Campus has no Non-Campus Property.

**Fort Jackson campus has no adjacent Public Property.

There were no reported Hate Crimes for the years 2013, 2014, 2015

There were no Unfounded Crimes for the years 2013, 2014, 2015



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